

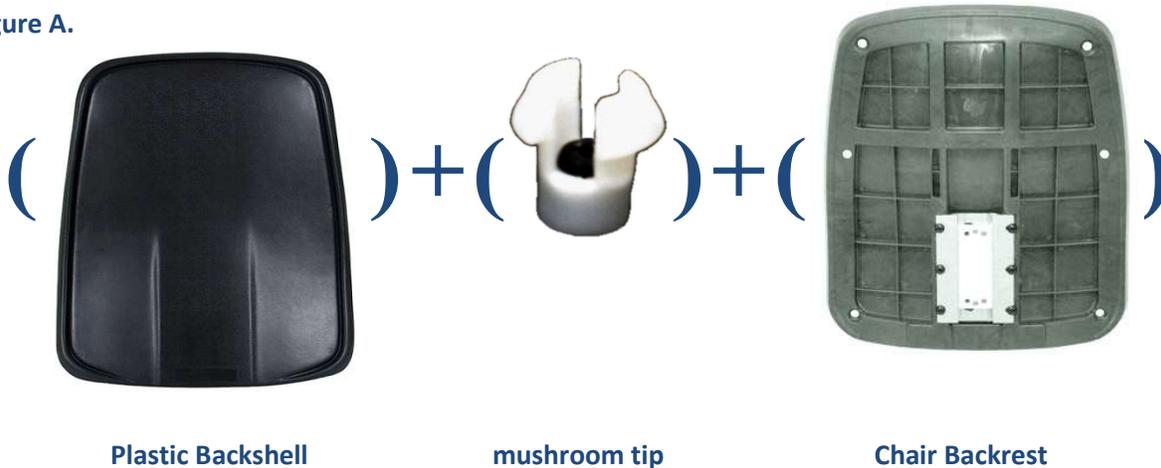
### Backshell Replacement/Repair Instructions

**Models:** PT62–PTYM, IU72–76, IU76HD–IU79PD (*Backrest Shells w/ “Mushroom” Screw Tips*)

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Many Office Master Inc. chair models come equipped with a backshell that is secured to the backrest itself using a simple but effective “mushroom-tipped” plug insert system (see Figures A & B below).

Figure A.



With only a Philips head screwdriver to pry off the previous backshell and/or to screw any replacement mushroom tips into place, changing either the tip only or even an entire backshell is fairly straightforward.

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#### Directions for Backshell Repair/Replacement

If your backshell is loose or detaching from the backrest of your chair, then one or more of your backshell’s mushroom tip(s) may have been broken off.

**step 1.** Fully disengage and remove previous backshell (if still attached).

#### *REPLACING MUSHROOM TIPS ON A BACKSHELL...*

**step 2.** Unscrew any broken mushroom tips from the backshell using a Philips head screwdriver.

**step 3.** Fasten replacement mushroom tip(s) to the same area of the backshell using the original screw.



Figure B. Mushroom-tipped Plug

**step 4.** Occasionally, one of the original mushroom tips may still be loose inside of the chair’s backrest. To remove, use a needle-nose plier to grab and pull it out through the related hole in the back.

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### *REPLACING THE ENTIRE BACKSHELL...*

- step 5.** Once all the mushroom tips are securely fastened, line up all of the mushroom tips on the backshell with their corresponding holes on the backrest...
- step 6.** Place one hand on the front of the backrest, and the other on the back of the backshell...
- step 7.** Press the two sides firmly towards each other with your palms until a click sounds and you can feel a positive “crunching” as the mushroom head fully nests into the hole on the backrest.
- step 8.** Repeat step 6-7 continuously for all of the remaining mushroom tips (the actual # of tips will range from 4 to 6, depending on your exact chair model), being sure to press hard to fully secure the backshell in place.
- step 9.** Done!



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