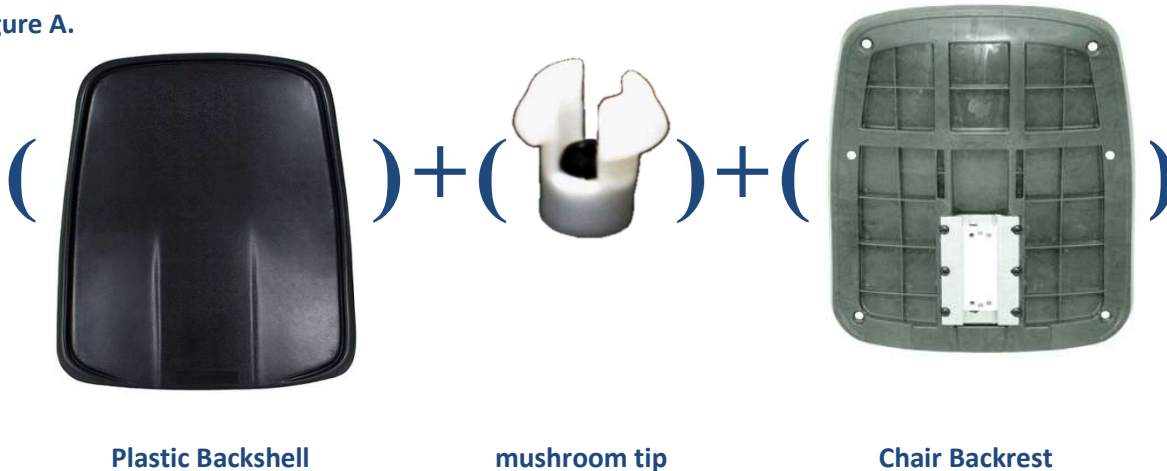


Backshell Replacement/Repair Instructions

Models: PT62–PTYM, IU72–76, IU76HD–IU79PD (*Backrest Shells w/ “Mushroom” Screw Tips*)

Many Office Master Inc. chair models come equipped with a backshell that is secured to the backrest itself using a simple but effective “mushroom-tipped” plug insert system (see Figures A & B below).

Figure A.



With only a Philips head screwdriver to pry off the previous backshell and/or to screw any replacement mushroom tips into place, changing either the tip only or even an entire backshell is fairly straightforward.

Directions for Backshell Repair/Replacement

If your backshell is loose or detaching from the backrest of your chair, then one or more of your backshell’s mushroom tip(s) may have been broken off.

step 1. Fully disengage and remove previous backshell (if still attached).

REPLACING MUSHROOM TIPS ON A BACKSHELL...

step 2. Unscrew any broken mushroom tips from the backshell using a Philips head screwdriver.

step 3. Fasten replacement mushroom tip(s) to the same area of the backshell using the original screw.



Figure B. Mushroom-tipped Plug

step 4. Occasionally, one of the original mushroom tips may still be loose inside of the chair’s backrest. To remove, use a needle-nose plier to grab and pull it out through the related hole in the back.

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REPLACING THE ENTIRE BACKSHELL...

- step 5.** Once all the mushroom tips are securely fastened, line up all of the mushroom tips on the backshell with their corresponding holes on the backrest...
- step 6.** Place one hand on the front of the backrest, and the other on the back of the backshell...
- step 7.** Press the two sides firmly towards each other with your palms until a click sounds and you can feel a positive “crunching” as the mushroom head fully nests into the hole on the backrest.
- step 8.** Repeat step 6-7 continuously for all of the remaining mushroom tips (the actual # of tips will range from 4 to 6, depending on your exact chair model), being sure to press hard to fully secure the backshell in place.
- step 9.** Done!



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