

AnchorPad® Security, Inc.

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Thank you for purchasing an AnchorPad® Security Double Plate Lockdown System.

Important notes before beginning the installation process:

1. To familiarize yourself with the entire installation process, please take a moment to read through all of the installation steps.
2. If the device to be secured contains ink or toner, please remove it at this time. The device will be turned upside down during the installation process.
3. Disconnect all cables and plugs from the device to be secured.
4. Clear the work surface where the Double Plate Lockdown System is to be installed.
5. Place conveniently to the side all of the itemized component parts listed on the first page as pertains to your specific Double Plate Lockdown System.

Technical Assistance 800-626-2467

Installation Instructions Double Plate Lockdown System

1) Place the base plate on the work surface in front of you so that the edge with the three round holes and the slots to the left and right is in front of you. Locate the word “Front” on the adapter plate. Turn the adapter plate over and thread the couplings into the holes provided. Then place the adapter plate onto the base plate so that the word “Front” is closest to you above and just behind the base plate edge as described above. Line up the couplings with the keyhole slots and slide the adapter plate back to lock it into place on the base plate.

2) Place the weldnuts, with the flat side against the work surface, under the base plate to line up with the holes to the left and right of center at the front edge of the base plate. Put the lock block in place at this front edge, with the words “AnchorPad” facing you, lining up the holes in the lock block over the holes that now have the weldnuts underneath.

With a key in each lock, insert the locks into the lock block and turn clockwise into the weldnuts until the locks stop turning. You may leave the keys in the locks at this time.

3) Now, carefully turn over the device, but before you do that, double check that any ink or toner has been removed before the device is turned over. Set the double plate assembly on the bottom of the device to correctly position the assembly. The blue adhesive mat should be facing up and not in contact with the device. As you adjust the double plate assembly on the device to locate the best position, consider that some devices such as laptops, printers, and fax machines, may have on/off buttons, paper trays, or other features that require the lock block be positioned on the side or back of the device. No matter the final position, make sure the device is almost flush to the lock block. Leave about 1/8” between the device and the lock block.

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4) Note the EXACT position of the double plate assembly on the bottom of the device. Feel free to make a pencil tracing of the adapter plate's outline on the device so that you will be able to put the adapter plate back in the exact same spot. After marking the outline of the adapter plate on the bottom of the device, remove the double plate assembly from the device. Remove the locks by turning the keys in a counter-clockwise direction, then remove the lock block. Slide the adapter plate forward on the base plate and lift it from the base plate. Set aside the base plate, lock block, weldnuts, and locks with keys.

5) Place the adapter plate in the EXACT same location on the bottom of the equipment using the pencil outline you traced as a guide, insuring that the stamped word "Front" is facing down and the adapter plate is oriented the EXACT same way it was before. Now with the pencil, trace each opening of the adapter plate onto the device, then set the adapter plate aside. Take a critical look at the marks you made on the bottom of the device. You will choose four positions (for the 11x10) or five positions (for the 13x15 or 16x18) that allow complete contact between

the adapter feet and the device and that utilize the four corners of the device as much as possible. Also, make sure that the locations you choose will not interfere with the locations of the couplings. Place the adapter feet flat side down (the side without the writing) on the device, accurately lining up the holes in the adapter feet with the narrow end of the four or five chosen holes you traced from the adapter plate. Trace the outline of each adapter foot onto the bottom of the device and then gently place the adapter plate on top of the adapter feet – in the exact same orientation, facing the same way as you placed it when you traced the openings onto the bottom of the device. Make pencil marks on the adapter plate noting the four or five holes that correspond with the chosen locations of the adapter feet. Now remove the adapter plate and the adapter feet from the device. To insure a good bond between the adapter feet and the device, lightly sand the area on the bottom of the device within the outline of the adapter feet. Also sand the flat side of the adapter feet (the side without the writing).

6) When the sanding is complete, place the adapter feet on the bottom of the device within the previously penciled outlines and gently place the adapter plate on top of the adapter feet. Make sure the side of the adapter plate with your pencil markings is facing up. Insert the four or five screws into the holes you marked and, one by one, thread the adapter feet onto the screws and tighten with a Phillips screwdriver making sure that the printed side of the adapter feet is against the plate and making sure that the final position of the adapter feet matches the penciled outline you traced on the bottom of the device. Now set aside the adapter plate with the adapter feet attached and clear the area where the Double Plate System is to be positioned. Keep the device in the upside-down position for now.

7) On the flat work surface, position the base plate in the desired location. (Note: Allow sufficient space around the device to reattach all of the cables.) With a pencil, lightly trace the outline of the base plate on the work surface and set the base plate aside. Using one of

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the cleaning pads, thoroughly clean the work surface within the pencil outline. Allow to air dry. (Note: proper cleaning of the work surface is the most important step for proper adhesion of the adhesive mat.)

8) While the cleaned surface is air-drying, attach the lock block to the base plate, only this time without the adapter plate. Place the base plate on a flat surface, position the weldnuts under the appropriate holes at the front edge, put the lock block in place, insert the locks with keys into the lock block and turn the locks clockwise into the weldnuts until the locks stop turning. Back the locks out slightly by turning the keys counter-clockwise until the keys are perpendicular to the front edge of the lock block.

9) Now you will adhere the base plate to the work surface. (Note: Proceed with care – once the base plate is attached, it can be removed but not reused.) Hold the base plate, with the lock block attached and the locks and weldnuts in place, in a vertical position resting on the work surface. Take note of the location of the pencil outline on the work surface, and peel the blue plastic from the adhesive mat on the underside of the base plate. Line up

the edge of the base plate with the pencil outline and gently set the base plate on the work surface. In order to remove any air pockets that are present between the adhesive mat and the work surface, begin pressing firmly and repeatedly at the center of the base plate with the palm of your hand. Work outward from the center in all directions until you have covered the entire base plate.

10) Now you will install the device on the Double Plate Lockdown System. First, remove the lock block from the base plate by turning the keys counter-clockwise until the locks can be removed. Take the adapter plate with the adapter feet attached and set it on the base plate so that the couplings line up with the keyhole slots. Slide the adapter plate back to lock it into place on the base plate. Put the lock block in place, insert the locks with keys into the lock block and turn the locks clockwise into the weldnuts until the locks stop turning. Back the locks out slightly by turning counter-clockwise until the keys are perpendicular to the front edge of the lock block. Remove the keys at this time.

11) During this final step, you will be using the glue tube. *WARNING: Glue bonds skin instantly. Be careful- do not get the glue on your fingers or skin.* Using the second cleaning pad, thoroughly clean the bottom of the device within the pencil outlines of the adapter feet and also wipe the flat side of the adapter feet. Allow to air dry. Apply the glue to the adapter feet. Spread out the glue with the nozzle of the glue tube. Carefully place the device onto the adapter feet. Apply even pressure for one full minute. Replace the ink or toner if it was removed and reattach all cables. Plug in the device and turn it on.

Please allow 24 hours for complete curing of all adhesive.

Record the key code for future reference and store the keys in a safe place.

**Questions?
Please call Technical Assistance
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Thank you for purchasing a Double Plate Lockdown System.

11x10 Models 34196 (Black)
13x15 Models 34296 (Black)
16x18 Models 34396 (Black)

Your Double Plate System contains:

All systems:

- 1- 1 Base plate with adhesive mat
- 2- 1 Adapter plate
- 3- 1 Lock block
- 4- 2 weldnuts
- 5- 2 wafer locks and 2 keys
- 6- 1 glue pack (3-gr glue tube, sandpaper square, cleaning pad)
- 7- 1 removal kit

for 11x10 only:

- 8- 4 adapter feet – rectangular
- 9- 4 screws
- 10- 4 couplings

for 13x15 and 16x18:

- 11- 5 adapter feet – round
- 12- 5 screws
- 13- 5 couplings



Not to Scale

Additional items needed:
pencil, Phillips screwdriver

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